



**LESOTHO HIGHLANDS DEVELOPMENT AUTHORITY**

**LESOTHO HIGHLANDS WATER PROJECT**

**PHASE II**

**VACANCY 1**

**PUBLIC HEALTH SPECIALIST – HR/PHS/14A/07/03/18**

Phase II of the Lesotho Highlands Water Project (LHWP) involves large scale civil engineering, socio-economic and environmental components and it is envisaged that construction of a project such as this will inevitably have both negative and positive consequences on the public health in the area, surrounding towns and villages.

LHDA invites applications for the position of a Public Health Specialist for a contract duration of one (1) year, on a full time or part time basis, with a possibility of renewal for Public Health Action Plan implementation. The assignment is envisaged to last for a period of 6 months (full-time) to 12 months (part-time) to provide flexibility and accommodate the successful candidate. The successful candidate will be contracted to LHDA as a Consultant and will report to the Divisional Manager – Phase II.

Applications must include a covering letter, detailing how the candidate will undertake the assignment as shown in the job description below, and current CV with full contact details. LHDA is not obliged to accept any or all submissions and only shortlisted candidates will be contacted.

**ASSIGNMENT LOCATION**

Maseru, Lesotho, with frequent travel to the Polihali project area in Mokhotlong

**JOB DESCRIPTION**

The Public Health Specialist will have the following responsibilities:

- Reporting directly to the Divisional Manager Phase II, the Public Health Specialist will work together with a team of two (2) other specialists (Public Health Nurse and a Data Management Officer).
- Under the guidance of LHDA and/or Project Management Unit (PMU) Public Health Specialists, conduct a Health Impact Assessment (HIA) in consultation with the local health authorities and the Ministry of Health. The HIA will be conducted with the aim of determining the likelihood, magnitude and significance of potential health impacts, and identifying appropriate mitigation measures.
- The HIA will be developed under the standard WHO and the World Bank guidelines.
- Development of the Public Health Action Plan (PHAP) based on the potential health impacts identified in the HIA, in collaboration with the MOH.
- Responsible for the PHAP implementation process to ensure that all objectives, actions and deliverables agreed upon in the Public Health Action Plan are achieved.
- Liaison with the relevant stakeholders.
- Coordination with consultants working on Phase II, e.g. engineering consultants and resettlement and environmental consultants.
- Quality control of all outputs and deliverables.
- Ensuring delivery of all outputs on time, budget and brief.

## **LEVEL OF EFFORT**

The preparation and approval of the HIA and PHAP is expected to be for a period not exceeding 12 months. Therefore, the successful candidate shall indicate his/her preferred level of effort in order to have the PHAP approved within the stipulated time period. There is an option to extend/renew, pending Client approval to proceed with implementation of the PHAP, for a period not exceeding five years.

## **POSITION REQUIREMENTS**

The candidate must have the following attributes:

- Must have at least a Master's Degree in Public Health.
- Should have 5 years of experience in public health and primary health care with special interest in maternal and child health and HIV/AIDS and its impact on populations.
- Appropriate knowledge and experience of use of practical epidemiology, referral systems and public health personnel training.
- Must have good understanding of conducting HIA and compilation of a comprehensive PHAP.
- Understanding of the functions of a district hospital and ability to design and conduct primary health care in rural and remote communities.
- Previous experience with project and human resources management.
- Experience in Southern Africa and/or Lesotho will be an advantage.
- Knowledge of Sesotho culture and language will be an added advantage.
- Good computer skills (familiarity with Word, Excel, PowerPoint, MS Project, Epi Info and WHO Anthro programs).
- Valid driver's license.

## VACANCY 2

### DATA MANAGEMENT OFFICER – HR/DMO/14A/08/03/18

LHDA invites applications for the position of a Data Management Officer on a fixed five (5) year contract. The successful candidate will be contracted to LHDA as a Consultant and will report to the Divisional Manager – Phase II.

Applications must include a covering letter and current Curriculum Vitae (CV) with full contact details. LHDA is not obliged to accept any or all submissions and only shortlisted candidates will be contacted.

#### ASSIGNMENT LOCATION

Maseru, Lesotho, with frequent travel to the Polihali Project Area in Mokhotlong

#### JOB DESCRIPTION

The Data Management Officer will be responsible for management of socio-economic and public health data as shown below:

##### Socio-Economic

- Development and management of the socio-economic, asset registration, compensation and livelihood restoration databases allied to Resettlement Planning and Implementation;
- Production of analysis and reports to assist resettlement planning and implementation;
- Development and management of labour recruitment databases as provided by the relevant service providers;
- Participation in meetings with, and make presentations to LHDA, Project Management Unit (PMU), and appointed service providers as and when required;
- Liaison with the LHDA staff to ensure compatibility of the data system to ensure integration into the existing Flow Centric Programme.

##### Public Health

- Review of the current National and District Health Information Management System (HIMS) and take lead in the preparation of the electronic Health Management Information System Augmentation Plan as part of the Public Health Action Plan (PHAP).
- Interaction and planning with the Ministry of Health's (MOH) HMIS to ensure that the plan of data management system proposed is compatible with the Ministry of Health's (MOH) and LHDA's Systems and Requirements.
- Train, as necessary, LHDA and Ministry of Health's (MOH) data management staff to ensure efficient management of survey data sets.
- Use of Tablet technology for routine data collection from project area.
- Transfer health information (HMIS) template on tablets for the field use.
- Use of available health data collection and analytical tools e.g. WHO Anthro Programmes.
- Prepare a training plan for the District Health Staff for implementation of the electronic HMIS in the PHAP.
- Provide training and support to the health facility staff in using this technology.
- Assist the Public Health Specialist in data analysis and preparation of HIA, PHAP and other reports.

- Participation in meetings with, and make presentations to LHDA, Project Management Unit (PMU), and appointed service providers as and when required.

## LEVEL OF EFFORT

Full time for sixty (60) months period with a possibility of extension/renewal.

## POSITION REQUIREMENTS

The candidate must have the following attributes:

- Must have Bachelor's degree in Information Technology (IT) or a related field.
- Should have five (5) years of experience in electronic data collection and management.
- Familiarity with databases, preferably in social and health related data.
- Experienced in the use of tablets and their use in paperless data collection, transfer and analysis.
- Experience in Southern Africa and/or Lesotho and knowledge of Sesotho culture and language will be an added advantage.

## CLOSING DATE

13 April 2018

## REPLY INSTRUCTION

Application Forms are obtainable at the Human Resources Branch, 4<sup>th</sup> Floor, LHDA Tower Building or at [www.lhwp.org.ls](http://www.lhwp.org.ls). Application Forms, Curriculum Vitae's and certified copies of academic certificates, identification and two (2) reference letters are to be hand delivered to 4<sup>th</sup> Floor, Human Resources Branch, LHDA Tower Building, Maseru or posted to the Chief Executive, Lesotho Highlands Development Authority, P. O. Box 7332, **MASERU 100**, Lesotho or alternatively e-mailed in read only PDF format files not exceeding 4 MB to [tarrz@lhda.org.ls](mailto:tarrz@lhda.org.ls). For further information that may be required about any of the positions, please visit the Human Resources Branch, on the 4<sup>th</sup> Floor, LHDA Tower Building, Kingsway, Maseru, or view the full advertisements on the website [www.lhwp.org.ls](http://www.lhwp.org.ls).

## DISCLAIMER

- ▶ Only applications received before the closing date and in the prescribed format will be considered.
- ▶ Applicants must use the LHDA Application Form.
- ▶ **QUOTE THE REFERENCE NUMBER OF THE SPECIFIC POSITION ON THE APPLICATION SUBMITTED.**
- ▶ Attach Curriculum Vitae, certified copies of certificates and Motor Vehicle Driver's Licence.
- ▶ Correspondence will only be conducted with short-listed candidates;
- ▶ Selection interviews for short-listed candidates will be at a date, time and place determined by LHDA.
- ▶ Short-listed candidates will be required to authenticate information provided in the CV.
- ▶ LHDA reserves the right to leave an advertised position unfilled if no suitable candidate is identified.
- ▶ The employment of successful candidates is subject to positive security clearance and other requirements as may be stipulated by the LHDA.