



LESOTHO HIGHLANDS DEVELOPMENT AUTHORITY

ADVERTISEMENT

The bi-national Lesotho Highlands Water Project (LHWP), of the Kingdom of Lesotho (KOL) and the Republic of South Africa (RSA) is aimed at harnessing the water resources of the highlands of Lesotho for the mutual advantage of Lesotho and the Republic of South Africa.

The Lesotho Highlands Development Authority (LHDA) was set up to implement and operate that part of the LHWP that falls within the borders of Lesotho. LHDA is to embark on Phase II of the Lesotho Highlands Water Project (LHWP), a multi-billion-rand Phase involving large scale civil engineering and socio-environmental aspects. In ensuring that it achieves its mandate, the LHDA places emphasis on its values of caring, professionalism, execution, teamwork, communication, and customer focus. If you are a Lesotho National espousing the above values and who is interested in progressing their career to the next level, please submit your application for the following position tenable at the LHDA: The position is for a contract duration of five (5) years.

DIVISION/BRANCH	POSITION/LOCATION	GRADE	SUMMARY JOB PURPOSE	REQUIRED QUALIFICATIONS AND EXPERIENCE
Executive	Corporate Secretary HR/CS/14A/01/04/24 (5-year Fixed Term Contract)	D2 Patterson Grading System.	To provide the Board of Directors and the Executive with guidance relating to their duties, responsibilities and power. The incumbent shall also appraise the Board of Directors on Corporate Governance matters and relevant laws affecting their discharge of duties, as well as managing the secretariat function of the Board and its Sub-committees.	LLB degree or a Master's degree in Business/ Governance or Company Secretarial qualification. Minimum Experience At least 8 years' experience as a Corporate/Company Secretary. Admission as an Attorney or Advocate is a requirement.
CLOSING DATE: 10 May 2024				
Reply Instruction		Application Forms are obtainable at www.lhda.org.ls . Application Forms, Curriculum Vitae and certified copies of academic certificates, identification, are to be e-mailed in read-only PDF format files not exceeding 4 MB to recruitment@lhda.org.ls . For further information that may be required about this position, please visit the Human Resources Branch on the 4th Floor, LHDA Tower Building, Kingsway, Maseru, or view the advertisement on the website www.lhda.org.ls . HAND-DELIVERED APPLICATIONS SHALL NO LONGER BE ACCEPTED.		
Disclaimers	▶	<ul style="list-style-type: none"> ▶ Only applications received on or before the closing date and in the prescribed format will be considered. ▶ Applicants must use the LHDA Application Form. ▶ QUOTE THE REFERENCE NUMBER OF THE SPECIFIC POSITION ON THE APPLICATION SUBMITTED. ▶ Attach Curriculum Vitae (CV), certified copies of certificates and valid manual transmission Motor Vehicle Driver's Licence. ▶ Correspondence will only be conducted with short-listed candidates. ▶ Selection interviews for short-listed candidates will be at a date, time and place determined by LHDA. ▶ Short-listed candidates will be required to authenticate information provided in the Curriculum Vitae (CV). ▶ LHDA reserves the right to leave an advertised position unfilled if no suitable candidate is identified. ▶ The employment of successful candidates is subject to positive security clearance and other requirements as may be stipulated by the LHDA 		