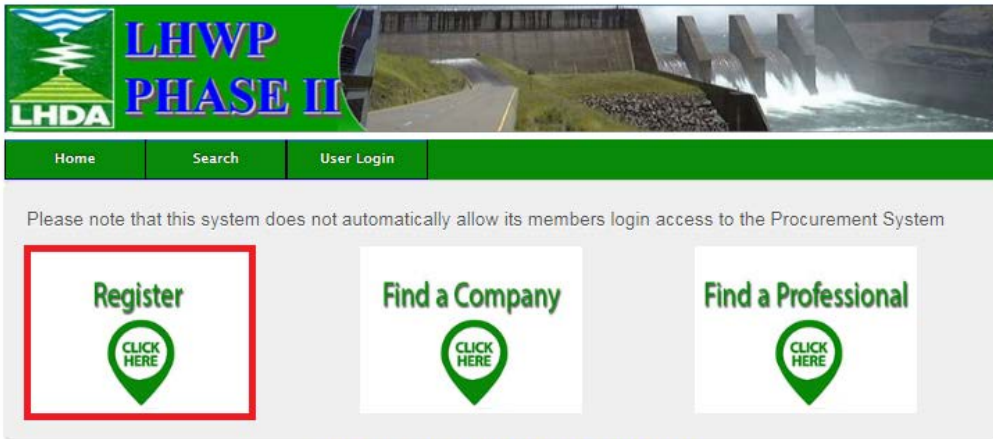


1. Initiate Registration



a. Select "Register"



b. Select "Company Registration" to register your company

2. Pre-Registration

The screenshot shows the LHWP Phase II website pre-registration form. At the top, there is a banner with the LHDA logo and the text 'LHWP PHASE II'. Below the banner is a navigation menu with 'Home', 'Search', 'User Login', and 'Help ?'. The form is titled 'List a Company' and includes a disclaimer: 'Disclaimer: Listing on the LHDA Supplier Database is voluntary. All information entered will be available to the public. For access to Phase II procurements [click here](#)'. The form fields are labeled with letters a through j:

- a. Company Name: ABC Holdings (Pty) Ltd
- b. Registration Category: Services
- c. Country of Registration: Lesotho
- d. RSA Black:
- e. Woman Owned:
- f. First Name: Mpho
- g. Surname: Mohale
- h. Country Code: 00266
- i. Telephone: [Empty field]
- j. Email: [Empty field]

The 'Register' button is highlighted with a red box.

- Enter company name
- Select registration category from pull-down menu
- Select country of registration from pull-down menu
- Check if company is black-owned (i.e. more than 51% Black Owned), only applicable for companies registered in South Africa
- Check if company is woman-owned
- Enter first name of contact person
- Enter surname of contact person
- Select telephone country code for contact person from pull-down menu
- Enter telephone number for contact person
- Enter email address for contact person

Click "Register". Note that registration is not complete at this time. **Please check your email for further instructions.**

3. Complete Registration



Home Search Log Out Help ?

Registration Progress **20%**

Pre Registration keywords missing Expertise missing Contact Person Address missing Uploads missing

Company Registration

Company Name: Registration Category:

RSA Black Woman Owned

Profile Upload: Compan...e.PNG Cert. of Incorporation: No file chosen

Tax Reg. Certificate: No file chosen Trading License: No file chosen

Key Words

Area of Expertise

Accommodation & Property Architectural & Building Civil Electrical

Environmental & Social Equipment Supply & Hire Facilities Management Financial & Legal

Health & Safety Laboratory and Materials Testing Material Supply Mechanical

Media, Communication & IT Office Services & Supplies Staffing & Labour Recruitment Transportation

Other

Contact Person

First Name: Surname:

Country Code: Telephone:

Email: Registration Country:

Physical Address

Line 1: Line 2:

City: Postal Code:

Country:

Postal Address

Line 1: Line 2:

City: Postal Code:

Country:

- a. Upload company brochure
- b. Upload registration documents
- c. Upload tax clearance certificates
- d. Upload trading license
- e. Enter key words related to your business
- f. Check all areas of expertise that apply

- g. Enter physical address
- h. Enter postal address
- i. Click "Update"

When registration is 100% complete click "Edit Profile" at the bottom of the page



- Home
- Search
- Log Out
- Help ?

Registration Progress 100%

- Pre Registration
- Key Words
- Expertise
- Contact Person
- Address
- File Uploads

Company Profile

Disclaimer: The Information presented on this page is provided by third parties. LDHA takes no responsibility for the accuracy of the information provided. Users are responsible for confirming the accuracy of any information provided.

Company Name: Registration Category:

- RSA Black Woman Owned

Key Words

Area of Expertise

- Accommodation & Property Architectural & Building Civil Electrical
- Environmental & Social Equipment Supply & Hire Facilities Management Financial & Legal
- Health & Safety Laboratory and Materials Testing Material Supply Mechanical
- Media, Communication & IT Office Services & Supplies Staffing & Labour Recruitment Transportation
- Other

Contact Person

First Name: Surname:
Country Code: Telephone:
Email: Registration Country:

Physical Address

Line 1: Line 2:
City: Postal Code:
Country:

Postal Address

Line 1: Line 2:
City: Postal Code:
Country:

- Download Brochure
- Cert. of Incorporation
- Tax Reg. Certificate
- Trading License
- Edit Profile**

4. Change Password

Click "Change Password" at the bottom of the page.

Home Search Log Out Help ?

Registration Progress **100%**

Pre Registration Key Words Expertise Contact Person Address File Uploads

Company Registration

Company Name: Registration Category:

RSA Black Woman Owned

Profile Upload: No file chosen Cert. of Incorporation: No file chosen

Tax Reg. Certificate: No file chosen Trading License: No file chosen

Key Words

Area of Expertise

Accommodation & Property Architectural & Building Civil Electrical

Environmental & Social Equipment Supply & Hire Facilities Management Financial & Legal

Health & Safety Laboratory and Materials Testing Material Supply Mechanical

Media, Communication & IT Office Services & Supplies Staffing & Labour Recruitment Transportation

Other

Contact Person

First Name: Surname:

Country Code: Telephone:

Email: Registration Country:

Physical Address

Line 1: Line 2:

City: Postal Code:

Country:

Postal Address

Line 1: Line 2:

City: Postal Code:

Country:

Enter new password

Click "Change"

Home Search Log Out Help ?

Change Password

New Password: Retype Password:

Congratulations! Your registration is now complete!

Note that registration on the LHDA supplier database does not guarantee participation in any contracts. Refer to the tender documents for specific procurement requirements.